### SOFT SKILLS DEVELOPMENT PROGRAMME

## REPORT

Date:- 17.09.2021

In this academic year the college launched various programs for the students. The students from F. Y to T.Y classes participated in this program. The Soft skills development program has been launched by the college from 16 September 2021 to 20 September 2021. For overall development of the students and to impart the necessary skills which are considered essential for the students to acquire jobs in multinational companies 29 students participated in this Soft skill development program.

These skills enhance the employability as well as entrepreneurial abilities of students. The well-known personalities from various fields have been invited to share their experience and success stories. This soft skills development program motivated students for their overall personality development.

Hence, every year college organizes seminars/workshops on SOFT SKILLS DEVELOPMENT for the Third Year Students of Commerce .The students understood the importance and necessity of soft skills in the business world.

Sr		Topics
No.		
1	Meditation	Interview skills and techniques.
2	Goal setting and time Management.	Leadership Development.
3	Communication skills.	Presentation skills.
4	Stress management	Time management
5	Anger Management	Computer Awareness.
6	Interview skills and techniques.	Creative Thinking.
7	Physical fitness	Positive Attitude

Course Coordinator

Principal

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## COMMUNICATION SKILL DEVELOPMENT COURSE

## Academic Year 2021-2022

# ANNUAL REPORT

## 17 August 2021

English is extremely important language it has a vital position in the world today. It has become more like a status symbol. All the companies are recruiting only those people who speak fluent and correct English. With the coming up of the call centre and Multinational companies the need for English language has been increased in ten folds. With all this, happening one cannot afford to live without speaking English. The way we communicate, both informally as well as formally and communication works best when the listener understands better and that's why it's essential to have strong vocabulary that helps you to communicate properly. The students learn various topics including communication skills, professional communication, English vocabulary, jargons, how to pronounce, and many more which would be of great help to students in both in their personal and professional life as well.

This Spoken English course gives more stress on the importance of communication with clarity. Through this course students understand the concepts better and it help them be a proficient speaker. They understand what communication skills are, professional jargon, rules of communication skills, homophones, and connecting words. The tenure of the course is of three months. It began on 17th August 2021 to October 2021. In this academic year 25 students have been admitted for Certificate course in spoken English.

Skills

- Communication Skills
- Jargons
- Vocabulary
- Pronunciation

Course Coordinator

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	Karankay Sejal Rajendra	212184	S.R. Karankay
16]	konsule swati Bapusaheb	212185	Kandele S.B.
171	Mate Rakhi Balasaheb	212253	Bulshi
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202	Khalane Sonali Bapu	212197	Gonali
21)	Pawar Snehal Bhausaheb	2/2307	Shehal
22)	Kambale Shubhangi Pandharinath	212179	prembale
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#### SKILLS DEVELOPMENT PROGRAMME

#### REPORT

### 15.02.2022

In this academic year second program of Skills Development was launched in the college for various for the students. The students from F Y to T Y.B.Com classes participated in this program. This skill development program has been launched by the college from 10 January 2022 to 15 January 2022. For overall development of the students and to teach them necessary skills which are absolutely important for the students to acquire jobs in multinational companies. 43 students participated in this skill development program.

This program of five days will definitely increase the employability skill as well as entrepreneurial abilities of students. The resource persons and experts from various fields have been invited to share their experience and success stories. This skills development program motivated students for their overall personality development.

Every year the college organizes seminars/workshops on SOFT SKILLS DEVELOPMENT for the Third Year Students of Commerce .The students becomes more alert about the expectations and requirements of the multinational companies.

Interview skills and techniques.	Group Discussion	
Goal setting	Leadership Development.	
Communication skills.	Presentation skills.	
Meditation	Time management	
Stress management	Anger Management	
Interview skills and techniques.	Group Discussion	

Topics

Sr No.		Topics	
1	Interview skills and techniques.		Group Discussion
2	Goal setting		Leadership Development.
3	Communication skills.		Presentation skills.
5	Meditation		Time management
4 6	Stress management Interview skills and techniques.		Anger Management Creative Thinking.
7	Physical fitness		Positive Attitude

Course Coordinator

Principal